

CURRICULUM VITAE

OBJECTIVE A highly enthusiastic, hardworking information systems practitioner with comprehensive understanding of system analysis and design processes, I am keen to find challenging and suitable information management business with an ambitious company that offers opportunities for career development and advancement.

WORK HISTORY

RESEARCHER– THE UNIVERSITY OF AUCKLAND, AUCKLAND, NZ

Feb 2016 – PRESENT

RESEARCH ASSISTANT – THE UNIVERSITY OF AUCKLAND, AUCKLAND, NZ

NOV 2015 – Jan 2016

SYSTEM ADMINISTRATOR (PART-TIME) – 3I INNOVATION, AUCKLAND, NZ

FEB 2014 – PRESENT

Key achievements:

- Monitoring and maintaining the CRM system.
- Maintaining the websites' network.

BUSINESS ANALYST – 3I INNOVATION, AUCKLAND, NZ

NOV 2013 – Feb 2014

Key achievements:

- Analysed current business processes.
- Developed CRM system on Salesforce Platform.
- Developed applicable websites with CMS.

TEACHING ASSISTANT – THE UNIVERSITY OF AUCKLAND, AUCKLAND, NZ

MAR 2014 – JULY 2014

Key achievements:

- Online tutoring for INFOMGT392 Semester 1 2014; Responsible for teaching e-CV.
- Applied new technologies such as text-to-speech.
- Good feedbacks from students.

ERP PROJECT TRAINEE – PNJ, HCM, VN

DEC 2012 – JAN 2013

Key achievements:

- Observed a big IT project.

IT ASSISTANT – VIETNAM LOGISTICS INSTITUTE, HCM, VN

NOV 2012 – DEC 2012

Key achievements:

- Database management for lead contacts.
- Email marketing for an event.
- Website development with CMS (Wordpress).

TRAINEE (FINANCE DEPT) – HLHV JOCS, HCM, VN

NOV 2011 – JAN 2012

Key achievements:

- Understood the firm's accounting system (including policies and procedures).
- Developed Excel Applications by using Microsoft Visual Basic to evaluate return rates, bidding risks and income taxes.

PRIVATE TUTOR – AUCKLAND, NZ

NOV 2011 – NOV 2013; Teaching GCSE Maths & Physics, UoA Infosys110, Infomgt291, Infomgt292, Infosys220, Infosys222.

EDUCATION

PHD IN INFORMATION SYSTEMS

– THE UNIVERSITY OF AUCKLAND (MAR 2016 - PRESENT)

Achieved doctorate scholarship.

Research area: Learning Analytics and Adaptive Learning. Niche research on Open edX

BACHELOR OF COMMERCE WITH HONOURS (BCOM(HONS))

– THE UNIVERSITY OF AUCKLAND (FEB 2015 - NOV 2015)

Specialised in **Information System – First Class Honours** with **GPA 8.0**

Research area: Eye-tracking technology.

BACHELOR OF BUSINESS AND INFORMATION MANAGEMENT (BBIM)

– THE UNIVERSITY OF AUCKLAND (FEB 2011 - NOV 2013)

Specialised in **Information Management and Accounting**.

Achieved **Honour Rolls** for **Data Mining and Decision Support**, **Database Applications** and **Introduction to Web Development** (digital certificates are available)

ACG PARNELL COLLEGE (JUN 2009 - NOV 2010)

- ✓ **A-level:** Maths (A) Physics (A) Chemistry (B)
- ✓ **GCSEs:** Maths (A) Physics (A) Chemistry (A)

ACHIEVEMENTS

DOCTORATE SCHOLARSHIP AT THE UNIVERSITY OF AUCKLAND

HONOUR ROLLS AT THE UNIVERSITY OF AUCKLAND

Data Mining and Decision Support

Database Applications

Introduction to Web Development

SKILLS

System analysis and design: Microsoft Blend, Viso, SQL Server Business Intelligence Development Studio; IBM Rational Rose; Oracle MySQL.

Web development with HTML5, CSS3, and PHP;

Database application with SQL;

Salesforce CRM development and administration;

Proficient at **Microsoft Office** (Word, Excel, PowerPoint, Access, Publisher, OneNote); Project Management tool: **Microsoft Project**;

System Documentation methods: Diagrams (**DFD**); Entity Relationship Diagram (**ERD**); Unified Modelling Language (**UML**); Use Case Diagrams; Activity Diagrams.

ACTIVITIES & INTERESTS

ACTIVITIES

- Currently, I am the club president of Vietnamese Auckland University Students' Association – VAUSA.

SPORT

- Play team sports at high school and university: soccer and basketball; this has allowed me to meet new people whilst keeping fit and having fun.
- I am a member of Goju-Ryu Karate Club, Badminton Club (UABC) and Fitness Club at the University of Auckland.
- Achieved Black belt in Shotokan Karate; during training, I learned persistence and confidence.

OTHER INTERESTS

- Travel: I love to visit different places and enjoy experiencing different cultures;
 - Approach to new technologies: applying high-tech in daily life.
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REFERENCES

DR. DONALD P. SHERIDAN

Associate Professor, Director - Learning Systems & Solutions

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(More references available upon request)